

QUICKSTEP GUIDE FOR LMSW SUPERVISION

This document is provided as a quickstep guide through the LMSW Supervision process. Please be sure to read the supervision requirements in the Rules and Regulations for more detailed information. In order to apply for supervision towards LCSW status, you must be currently licensed in Mississippi at the LMSW level. This is important: THE BOARD MUST APPROVE YOU BEFORE YOU MOVE TO THE NEXT STEP! All forms can be found under Resources → SW Forms.

STEP ONE - Submit the Plan

Submit the Application for Contract for LCSW Supervision, Supervision Plan, and \$80 payable by cashier's check or money order. You cannot begin supervision until you receive correspondence from the Board approving supervision.

STEP TWO - First Evaluation Period

After your plan is approved and you receive correspondence, you may proceed with the first evaluation phase. You must complete a full SIX months from the date of your supervision plan approval letter. After your six months, you may submit Evaluation #1. Please do not proceed with the second evaluation phase until your 1st evaluation has been approved by the Board.

STEP THREE - Second Evaluation Period

After your 1st evaluation is approved and you receive correspondence, you may proceed with the 2nd evaluation phase. You must complete a full SIX months from the date of your 1st evaluation approval letter. Please do not proceed with the 3rd evaluation phase until your 2nd evaluation has been approved by the Board.

STEP FOUR - Third Evaluation Period

After your 2nd evaluation is approved and you receive correspondence, you may proceed with the 3rd evaluation phase. You must complete a full SIX months from the date of your 2nd evaluation approval letter. Please do not proceed with the 4th evaluation phase until your 3rd evaluation has been approved by the Board.

STEP FIVE - Fourth Evaluation Period

After six months from your 3rd evaluation approval letter, you must submit the following along with the 4th evaluation: initial application and fee, termination of supervision, client face to face contact form, and 3 reference letters. Once the Board approves your 4th evaluation, you will receive approval to sit for the clinical exam.